

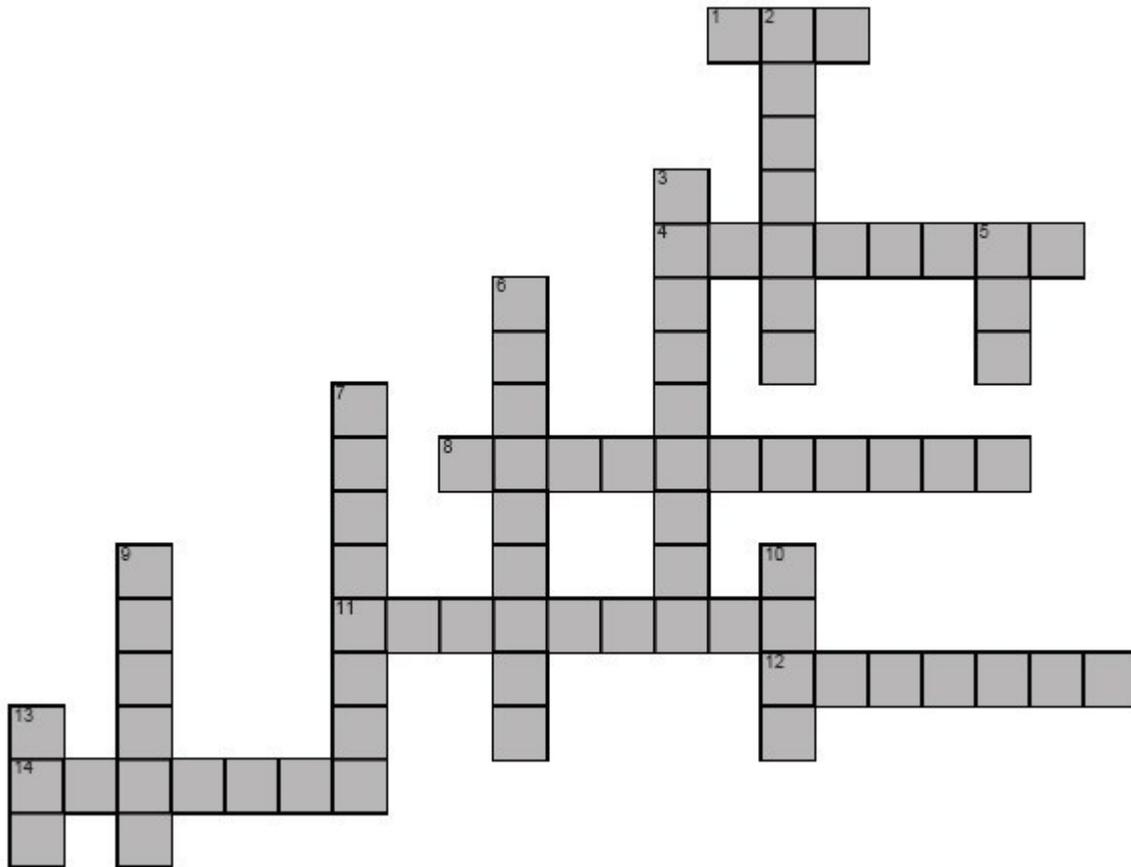
Timed Crossword  
Non-Long Term Care Learning Activity

	Description
Objective:	Given a list of definitions, the surveyor will identify the basic terminology used in the principles of documentation and survey process, as identified in the Principles of Documentation (POD) for Non-Long Term Care Course Terminology lesson.
Materials Needed:	Standard size paper Stop watch, timer, or clock Optional: Small items for prizes
Total Time for Activity:	30 minutes* (*Activity times are highly dependent on class size and dynamics. The time given is approximate.)
Prior to Class:	Print Principles of Documentation Timed Crossword Activity and the Answers document on separate sheets of paper.

Preceptor Instructions	Activity Time:
Step:	
1. Give a POD Timed Crossword Activity worksheet to each surveyor. Ensure worksheet remains face down on the table. Explain that surveyors will have three minutes to find as many words as possible.	5 min.
2. When ready, instruct surveyors to turn the worksheet over and start the timer. Allow three minutes for surveyors to find the words that match the definitions. When three minutes have elapsed, stop the timer and instruct surveyors to put their pencils down.	10 min.
3. Review the definitions and words. The surveyor that finds the most correct words wins a prize.	5 min.
4. Debrief the exercise by expressing the importance of the key definitions in the survey process.	10 min.

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Directions: Fill in the crossword puzzle using the definitions. You have ten minutes. Get started NOW!



ACROSS

1. Set of requirements that must be met by suppliers to participate in the Medicare program.
4. An integral part of the citation that begins with a description of the deficient entity practice and identifies the relevant individual findings and facts that substantiate the entity's failure to comply with the regulation.
8. A structure, process, or outcome that is required by law, or other regulations.
11. This exhibit provides guidance to surveyors on how to structure a deficient statement.
12. This form is the official document on which citations are recorded.
14. A result or consequence of the entity's practices.

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DOWN

2. The term used to describe each discrete item of information observed or discovered during the survey regarding an entity's practices relative to the specific requirement being cited as NOT MET.
3. A person who receives services from an entity, regardless of whether or not that person is eligible for, or is receiving, Medicare or Medicaid.
5. The requirements with which a provider must comply to participate in the Medicare program.
6. This appendix provides guidelines for determining immediate jeopardy.
7. The total number of individuals, records, observations, and objects related to the entity practice or recipients at risk as a result of a deficient practice.
9. A generic term used to describe providers and suppliers under the Social Security Act.
10. An event known to have actually happened.
13. A manual that contains CMS policy regarding certification and survey activities.

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Answers:

