



CMS SCG TRAINING COURSE CATALOG

CURRENT AS OF 6.3.2015

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Division of Acute Care Trainings

Ambulatory Surgery Centers Basic Surveyor Training

Full Activity Name: Ambulatory Surgery Centers Basic Surveyor Training

Category: Surveyors

Type: Ambulatory Surgery Centers

Acronym: ASC

Mode: Blackboard

Division: DACS

Program Lead: Erin McCoy

Course Objectives: Upon course completion of the ASC Surveyor Training Course, the learner will be able to identify noncompliance with the ASC Conditions for Coverage (CfC) at 42 CFR 416 and be given a final post-test with a score of 80% or higher.

Course Details: The Ambulatory Surgery Centers (ASC) Basic Surveyor Training online course is designed to provide you with the basic knowledge and skills needed to survey an ASC in accordance with CMS regulations and requirements. The online course includes a pre-test, five learning modules, a resource folder, glossary, and a post-test.

Target Audience: Required for all State Agency and Regional Office ASC surveyors and reviewers who conduct or review ASC surveys.

Pre Requisites: State specific orientation / background training / experience: Participants should have successfully completed their State Survey Agency (SA) orientation prior to attending this course. We recommend at least three to five months work experience at the SA and completion (or near completion) of SA ASC surveyor trainings. Basic Health Facility Surveyor Course: Introduction to Surveying for Non-Long Term Care. Principles of Documentation for Non-Long Term Care. Appendix L.

Pre/Post Test: Yes

CEUs: N/A

Duration: 32 hours

Advanced EMTALA

Full Activity Name: Advanced Emergency Medical Treatment and Active Labor Act

Category: Surveyors

Type: Emergency Medical Treatment and Active Labor Act (EMTALA)

Acronym: EMTALA

Mode: Classroom

Division: DACS

Program Lead: Mary Ellen Pallowitch

Course Objectives: Upon course completion, the student in the Advanced EMTALA Training course will be able to independently identify noncompliance with the EMTALA related regulations at 42 CFR 489.20 and the EMTALA regulations at 42 CFR 489.24 given a series of difficult cases, scenarios, and successful completion of the post-test.

Course Details: The Advanced EMTALA training is designed to provide EMTALA surveyors and reviewers with the advanced knowledge and skills needed to conduct or review EMTALA surveys in accordance with Medicare regulations and policy. The Advanced EMTALA training has two parts: Learners attend the face-to-face class. In addition, learners must complete the pre-test, post-test, and course evaluation.

Target Audience: Experienced EMTALA State Agency and Regional Office surveyors and reviewers who have completed the Basic EMTALA-Part 1 Fundamentals training course.

Pre Requisites: Successfully completed the basic EMTALA-Part 1 Fundamentals training course. Read the EMTALA statute at §1867 of the Social Security Act and the accompanying regulations in 42 CFR §489.24 and the related requirements at 42 CFR §489.20(l), (m), (q), and (r). Read Appendix V of the State Operations Manual Good complaint investigation skills; participated in at least two complaint surveys.

Pre/Post Test: Yes

CEUs: N/A

Duration: 24 hours

EMTALA Basic Surveyor Training Online Course

Full Activity Name: Emergency Medical Treatment and Active Labor Act Basic Surveyor Training Online Course

Category: Surveyors

Type: Emergency Medical Treatment and Active Labor Act (EMTALA)

Acronym: EMTALA

Mode: Blackboard

Division: DACS

Program Lead: Mary Ellen Pallowitch

Course Objectives: Upon course completion, the student in the online EMTALA online course will be able to identify noncompliance with the EMTALA regulations at 42 CFR 489 and the EMTALA-related regulations at 42 CFR 489.20.

Course Details: This guidance is designed to provide EMTALA surveyors and reviewers with the basic knowledge and skills needed to survey EMTALA in accordance with CMS Medicaid regulations and requirements.

Target Audience: Experienced State Agency, Regional Office surveyors, reviewers who are new to conducting EMTALA survey investigations, or reviewers who have never attended an EMTALA training course.

Pre Requisites: CMS Basic Hospital Surveyor Training Course. Prior to the online course, learners should have: - Experience conducting interviews (a minimum of 1) - Read the EMTALA statute at §1867 of the Social Security Act and the accompanying regulations in 42 CFR §489.24 and the related requirements at 42 CFR §489.20(l), (m), (q), and (r). - Read Appendix V of the State Operations Manual - Good complaint investigation skills - Participated in at least two or three complaint surveys - Basic hospital or CAH survey experience - State specific orientation/background training/experience.

Pre/Post Test: Yes

CEUs: This course has been awarded 2.7 IACET CEUs.

Duration: 16 - 32 hours

Fundamentals of Patient Safety in Hospitals Online Course

Full Activity Name: Fundamentals of Patient Safety in Hospitals Online Course

Category: Surveyors

Type: Hospitals

Acronym: N/A

Mode: Blackboard

Division: DACS

Program Lead: Anita Moore/Scott Manley

Course Objectives: Upon course completion, the student in the online Patient Safety Surveyor Training will be able to identify concepts and principles fundamental to an effective patient safety program in his or her approach to survey and certification activities.

Course Details: The Fundamentals of Patient Safety in Hospitals Surveyor Training Course is designed to provide CMS surveyors with a grounding in contemporary patient safety science and practice sufficient to provide a context for regulatory assessment of the patient safety aspects of the Quality Assessment and Performance Improvement Condition of Participation for hospitals.

Target Audience: This is a required course for State Survey Agency (SA) and Regional Office (RO) hospital surveyors and reviewers who will be surveying the Hospital QAPI CoP. The course may be valuable on a voluntary basis to surveyors for other types of health care facilities subject to QAPI requirements as well.

Pre Requisites: N/A

Pre/Post Test: Yes

CEUs: N/A

Duration: 29.4 hours

Hospital Basic Training Online Course: Part 1

Full Activity Name: Hospital Basic Training Online Course: Part 1

Category: Surveyors

Type: Hospitals

Acronym: N/A

Mode: Blackboard

Division: DACS

Program Lead: Lisa Marunycz, Erin McCoy

Course Objectives: To prepare SA and RO surveyors to function as independent hospital surveyors.

Course Details: The Hospital Basic Training online course is designed to provide surveyors with the basic knowledge and skills needed to survey hospitals for compliance with the Medicare Hospital Conditions of Participation (CoPs). It is a self-paced asynchronous web-based training. Learners may access the online course 24/7 during the timeframe they are enrolled.

The Hospital Basic Training online course is divided into two parts:

- Hospital Basic Training (Part 1) online course consists of three phased pre-tests, ten learning modules, three phased quizzes, and a final post-test*.
- Hospital Basic Training (Part 2) online course consists of two phased pre-tests, additional learning modules, two phased quizzes, and a final post-test*. Part 2 is scheduled for release in CY 2015.

*Learners are given three attempts to pass each final post-test with a score of 80% or higher. Learners who do not successfully pass the post-test within three attempts may enroll in a future course offering.

Together, this two-part online course prepares surveyors to function as independent members of a hospital survey team or as hospital complaint investigators.

Target Audience: The Hospital Basic Training online course is a required course for all new State Survey Agency (SA) and Regional Office (RO) hospital surveyors and reviewers. Once Part 2 is available, learners will be expected to successfully complete both Parts 1 and 2 of the Hospital Basic Training course within one year of enrolling in Part 1.

Pre Requisites: Principles of Documentation for Non-Long Term Care, Basic Health Facility Surveyor: Introduction to Surveying for Non-Long Term Care

Pre/Post Test: Yes

CEUs: N/A

Duration: 52 hours

Hospital Basic Training Online Course: Part 2

Full Activity Name: Hospital Basic Training Online Course: Part 2

Category: Surveyors

Type: Hospitals

Acronym: HBT

Mode: Blackboard

Division: DACS

Program Lead: Lisa Marunycz, Erin McCoy

Course Objectives: To prepare SA and RO surveyors to function as independent hospital surveyors.

Course Details: The Hospital Basic Training online course is a two-part course designed to provide basic knowledge and skills needed to survey a hospital in accordance with CMS regulations and requirements. The course provides training on hospital survey procedures, the hospital certification process, and the hospital Conditions of Participation (CoP) found in the Code of Federal Regulation (e-CRF) Title 42 Part 482 and the State Operations Manual (SOM) Appendix A-Survey Protocol Regulations and Interpretive Guidelines for Hospitals.

The Hospital Basic Training is divided into a two-part online course:

- Part 1 is a self-paced asynchronous web-based training consisting of a pre-test, ten learning modules, and a post-test.
- Part 2 is a self-paced asynchronous web-based training consisting of a pre-test, five learning modules, and a post-test.

Students are expected to participate as trainers in surveys after Part 1 in order to gain practical experience prior to taking Part 2 and completing the course.

Together, this two-part online course and practical experience prepares surveyors to function as independent hospital surveyors.

The Hospital Basic Training online course replaces the previously offered Basic Hospital classroom training.

Target Audience:

- New State Survey Agency (SA) and Regional Office (RO) hospital surveyors and reviewers must successfully complete the Hospital Basic Training course before they can survey independently.
- Experienced hospital surveyors and reviewers benefit from taking this course to remain current with their skill set.

- Preceptors should enroll with their new hospital surveyor to assist with guiding their orientation process, mentoring, and field survey experiences. Periodically retaking this course to improve survey skills is highly recommended.

Pre Requisites: Learners must have successfully completed HBT Part 1 prior to enrolling in HBT Part 2, and must have participated as part of a hospital survey team conducting several Federal hospital surveys.

Pre/Post Test: Yes

CEUs: N/A

Duration: 31 hours

Division of Continuing Care Providers Trainings

Community Mental Health Centers Surveyor Training Webinar

Full Activity Name: Community Mental Health Centers Surveyor Training Webinar

Category: Surveyors

Type: Community Mental Health Centers

Acronym: CMHC

Mode: Webinar

Division: DCCP

Program Lead: Peter Ajuonuma

Course Objectives: The purpose of this class is to enhance your performance as a surveyor by improving your ability to apply the Federal regulations and interpretive guidelines in an accurate and consistent manner when surveying health care facilities. The class emphasizes the core surveyor skills of observation, interviewing, decision-making and documenting provider-supplier deficiencies.

Course Details: The CMHC training will focus on the six new Conditions of Participation (CoPs), regulatory requirements, and survey process and procedures. These training courses are designed to prepare and support surveyors to meet their task of assessing CMHC providers for compliance with the regulatory requirements. Course Pre/Post-test Requirements: Please note that there is a course/webinar pre-test and post-test that must be successfully completed in order to obtain a course completion.

Target Audience: This training is required for CMHC surveyor new certification or continued certification. The basic surveyor training for CMHC is designed to meet the training need for beginners as well as experienced surveyors. To better equip the new surveyors, a preceptorship program is recommended where they must complete at least five surveys with their preceptor before they will be eligible to survey independently. It is recommended that surveyors complete this course as a refresher every 3 years.

Pre Requisites: Principles of Documentation for Non-Long Term Care, Basic Health Facility Surveyor: Introduction to Surveying for Non-Long Term Care Course

Pre/Post Test: Yes

CEUs: N/A

Duration: 13.5 hours

ESRD Annual Update

Full Activity Name: End Stage Renal Disease Annual Update

Category: Surveyors; Managers/Supervisors

Type: End Stage Renal Disease

Acronym: ESRD

Mode: Classroom

Division: DCCP

Program Lead: Judith Kari

Course Objectives: This course provides updated information on portions of the new ESRD core survey process, new technologies, clinical standards, and initiatives in the renal field.

Course Details: The ESRD Annual Update is designed to provide surveyors, State agency supervisors, and Regional Office ESRD survey & certification personnel information about new dialysis technologies, standards, data, initiatives, and regulatory oversight expectations for the dynamic ESRD environment. Sessions relate to how the changing dialysis technologies and processes of care affect the surveyor role in conducting the ESRD Core Survey process and its focus on dialysis patient safety and patient-centered quality care. Examples include sessions on dialysis infection control, interdisciplinary clinical care, water and dialysate quality, and quality assessment and performance improvement. Because the Annual Update is held in conjunction with a national dialysis community meeting, attendees will have an opportunity to view all types of current dialysis equipment and talk with dialysis manufacturers about their equipment.

Target Audience: Regional Office ESRD survey and certification personnel and ESRD surveyors from the States and CMS Regions who have completed one of the Basic ESRD courses. CMS recommends that ESRD State leads should attend this Annual Update every year and ESRD surveyors should attend at least once every two years in order to stay current in the field. CMS recommends that ESRD State leads attend every year and ESRD surveyors attend at least every 2 years after the surveyor completes ESRD Core Survey training.

Pre Requisites: ESRD surveyors must have attended a Basic ESRD course; a surveyor manager/supervisor may attend without having attended a Basic ESRD course

Pre/Post Test: No

CEUs: N/A

Duration: 18 hours

ESRD Basic Technical Core Survey Training

Full Activity Name: End Stage Renal Disease Basic Technical Core Survey Training

Category: Surveyors; Managers/Supervisors

Type: End Stage Renal Disease

Acronym: ESRD

Mode: Classroom

Division: DCCP

Program Lead: Judith Kari

Course Objectives: Surveyors attending this training will be able to describe the philosophy and process for the ESRD Core Survey. They will be able to explain how to utilize the ESRD Core Survey work tools to conduct the ESRD Core Survey and extend survey investigation.

Course Details: The ESRD Basic Technical Core Survey Training includes a discussion of the ESRD Conditions for Coverage, the survey process, survey tasks and expected surveyor performance. The surveyor learns technical skills needed to conduct an ESRD survey for hemodialysis and peritoneal dialysis. These technical skills include surveying for interdisciplinary clinical care and management of individual dialysis patients, infection control, water and dialysate quality, dialyzer reuse, and physical environment. Surveyors learn how to use resources to guide their survey process including clinical and technical standards for dialysis, Dialysis Facility Reports and other outcome data, ESRD Core Survey Field Manual worksheets, and surveyor laminates. Surveyors will observe demonstrations of dialysis water and reuse equipment as well as home dialysis equipment to gain a clear and current understanding of these technologies.

Target Audience: ESRD survey and certification personnel and surveyors who survey ESRD facilities and managers/supervisors of those ESRD surveyors, including surveyors new to ESRD and established surveyors who have not attended an ESRD Basic Technical Core Survey training course. New surveyors should attend this training before being scheduled for an ESRD survey as other than an observer; established ESRD surveyors are expected to attend this course to remain qualified to survey ESRD. This course is mandatory for ESRD surveyors.

Pre Requisites: Principles of Documentation for Non-Long Term Care, Basic Health Facility Surveyor: Introduction to Surveying for Non-Long Term Care Course

Pre/Post Test: No

CEUs: N/A

Duration: 29 hours

STAR

Full Activity Name: Surveyor Technical Assistant for Renal Disease

Category: Surveyors; Managers/Supervisors

Type: End Stage Renal Disease

Acronym: ESRD STAR

Mode: Classroom

Division: DCCP

Program Lead: Judith Kari

Course Objectives: This course conforms to the ESRD Core Survey process. The course was designed ESRD surveyors how to use tablet technology, how to use the STAR software as a single surveyor or as a leader or member of a team, and how to integrate STAR into ASPEN.

Course Details: Surveyor Technical Assistant for Renal Disease (STAR) is a software designed for use on a Tablet PC that guides a surveyor through the ESRD Core Survey process. States are expected to install the current versions of ASE/STAR software on surveyors' tablets prior to the course.

Target Audience: Regional Office ESRD survey and certification personnel and State Agency surveyors who conduct ESRD surveys and their managers/supervisors

Pre Requisites: ESRD Basic Technical Core Survey Training or ESRD Core Survey Conversion Training

Pre/Post Test: No

CEUs: N/A

Duration: 22 hours

Home Health Agency (HHA) Webinar

Full Activity Name: Home Health Agency (HHA) webinar

Category: Surveyors

Type: Home Health Agencies

Acronym: HHA

Mode: Webinar

Division: DCCP

Program Lead: Pat Sevast

Course Objectives: To train health facility surveyors to conduct surveys of Home Health Agencies in an accurate, consistent, and time efficient manner.

Course Details: The Basic Home Health Agency course is designed to provide surveyors with information about HHA regulations and requirements.

Target Audience: Surveyors with limited HHA experience whose primary responsibility is to survey HHAs. HHA Basic is mandated by the Social Security Act for all surveyors involved in an HHA survey. New surveyors performing HHA surveys must attend HHA Basic, prior to a lead role on an HHA survey. They may serve on a survey in training prior to attending the course. Recommended time for completion is within 6 months.

Pre Requisites: Basic Health Facility Surveyor Course: Introduction to Surveying for Non-Long Term Care, Principles of Documentation for Non-Long Term Care, Served as a trainee on at least one HHA survey, Basic knowledge of the HHA Conditions of Participation, Familiar with OASIS data set.

Pre/Post Test: Yes

CEUs: This course has been awarded 2.5 IACET CEUs.

Duration: 34 hours

Basic Hospice Webinar

Full Activity Name: Basic Hospice Surveyor Training Course

Category: Surveyors

Type: Hospices

Acronym: N/A

Mode: Classroom

Division: DCCP

Program Lead: Annette Snyder

Course Objectives: The objectives of this basic course are to educate and train new hospice surveyors to: Understand palliative care, pain and symptom management (hospice philosophy); Understand and be able to survey for compliance with the Medicare hospice Conditions of Participation and related Standard level requirements; Become familiar with the hospice outcome-oriented survey process; Conduct Medicare surveys of hospice agencies in an accurate and consistent manner; Determine if a hospice is in compliance with the Medicare Conditions of Participation.

Course Details: The Basic Hospice Surveyor Training Course is designed specifically to provide newly employed surveyors or those with limited hospice survey experience with up-to-date information about the hospice philosophy, current Federal Medicare hospice Conditions of Participation and other Medicare hospice requirements.

Target Audience: Newly employed hospice surveyors for those with limited hospice survey experience whose responsibility is to survey Medicare certified hospice agencies. Existing surveyors occasionally take Basic as a refresher if they have had a long break from surveying this provider type.

Pre Requisites: Principles of Documentation for Non-Long Term Care, Basic Health Facility Surveyor Course: Introduction to Surveying for Non-Long Term Care. As pre-requisites for attending this course, all participants must have read and be familiar with hospice Conditions of Participation at 42 CFR 419 (published June 5, 2008) and the State Operations Manual, Appendix M and Interpretive Guidelines (S&C memo 09-19). It is required that participants observe a hospice survey prior to attending the training.

Pre/Post Test: Yes

CEUs: This course has been awarded 2.3 IACET CEUs.

Duration: 22 hours

Live Webinar: Basic ICF/IID Surveyor Training Course

Full Activity Name: Live Webinar: Basic Intermediate Care Facilities for Individuals with Intellectual Disabilities Surveyor Training Course

Category: Surveyors

Type: Intermediate Care Facilities

Acronym: ICF/IID

Mode: Webinar

Division: DCCP

Program Lead: Melissa Rice

Course Objectives: 1. Surveyors will be able to articulate the basic difference between a medical model and developmental disabilities (DD) model approach in the survey of ICF/IID facilities. 2. Surveyors will be able to identify the 5 components of ICF/IID active treatment services as defined in 42 CFR §483.440. 3. Surveyors will be able to explain methods of how to measure treatment effectiveness at an ICF/IID facility. 4. Surveyors will be able to provide a description of what the rights and protections of an individual within an ICF/IID facility and how these are implemented into active treatment per 42 CFR §483.420. 5. Surveyors will be able to articulate the difference between a Condition-level deficiency and a Standard-level deficiency and explain the difference among fundamental, extended, and full surveys.

Course Details: The purpose of this class is to enhance your performance as a surveyor by improving your ability to consistently and accurately apply the ICF/IID regulations: to provide you with basic techniques in the use of observation, interview, decision making and documentation; and to provide you with an increased understanding of the nuances of the developmental model approach utilized in the survey of ICF/IIDs. The course incorporates numerous speakers from the Developmental Disabilities community who will provide you with information on current standards of practice in the field.

Target Audience: Newly employed health facility surveyors who have completed the state orientation program for newly employed surveyors who will be surveying ICF/IID facilities. Surveyors with limited ICF/IID survey experience whose primary responsibility is to survey ICF/IID facilities. Surveyors who have previously attended a CMS-CO sponsored Basic ICF/MR training class will be permitted to attend this class that contains both classroom instruction and onsite observation. This course is mandatory for ICF/IID surveyors.

Pre Requisites: Principles of Documentation Web Based Training, Basic Health Facility Surveyor, ICF/IID Pre-Test, OSSUP_APPENDIX J PT1

Pre/Post Test: Yes

CEUs: N/A

Duration: 32 hours

Psychiatric Residential Treatment Facilities Basic Surveyor Training Webinar

Full Activity Name: Psychiatric Residential Treatment Facilities Basic Surveyor Training

Category: Surveyors

Type: Psychiatric Residential Treatment Facilities

Acronym: PRTF

Mode: Webinar

Division: DCCP

Program Lead: Peter Ajuonuma

Course Objectives: The PRTF training will focus on the Condition of Participation (CoP), regulatory requirements, and survey process and procedures. These training courses are designed to prepare and support surveyors to meet their task of assessing PRTF providers for compliance with the regulatory requirements.

Course Details: The PRTF training will focus on the Condition of Participation (CoP), regulatory requirements, and survey process and procedures. These training courses are designed to prepare and support surveyors to meet their task of assessing PRTF providers for compliance with the regulatory requirements.

Target Audience: This training is required for PRTF surveyor new certification or continued certification. The basic surveyor training for PRTF is designed to meet the training need for beginners as well as experienced surveyors. To better equip the new surveyors, a preceptorship program is recommended where they must complete at least five surveys with their preceptor before they will be eligible to survey independently. It is recommended that surveyors complete this course as a refresher every 3 years.

Pre Requisites: Principles of Documentation for Non-Long Term Care, Basic Health Facility Surveyor: Introduction to Surveying for Non-Long Term Care Course

Pre/Post Test: Yes

CEUs: N/A

Duration: 13.5 hours

OASIS Coordinators' Training

Full Activity Name: Outcome and Assessment Information Set Coordinators' Training

Category: Non Surveyors

Type: Outcome and Assessment Information Set (OASIS)

Acronym: OASIS

Mode: Classroom

Division: DCCP

Program Lead: Pat Sevast

Course Objectives: CMS expects to provide each individual attending with accurate policy, clinical, and technical information about OASIS, as well as, the application of OASIS to payment, survey, quality reports, quality improvement, and the technology for data entry/transmission and access of quality reports. All OASIS items will be reviewed in detail.

Course Details: The Division of Continuing Care Providers is offering an OASIS basic training program for new and seasoned OASIS Educational Coordinators (OEC), regional offices OASIS coordinators, and representatives from national provider associations and Regional Home Health Intermediaries. This course is mandatory for State OECs. OASIS data is a key component underpinning quality measures, payment, and the survey process for home health providers and accurate information is necessary to provide reliable results. This course will provide accurate OASIS information so the CMS can promote and assure the accurate use the assessments and quality reports.

Target Audience: Two representatives from each State (the OASIS Education Coordinators (OEC) and anyone responsible for backup to the OEC). Some States that have more than one OEC, all OEC's should attend. One Regional Office staff from each region. Two major Home Care Industry Associations representatives, two representatives from NAHC and VNNA, and three Regional Home Health Intermediaries. OASIS is mandatory for OASIS Education Coordinators (OECs).

Pre Requisites: N/A

Pre/Post Test: No

CEUs: N/A

Duration: 18 hours

Division of Nursing Homes Trainings

Basic Long Term Care Surveyor Training Course

Full Activity Name: Basic Long Term Care Surveyor Training Course

Category: Surveyors

Type: Nursing Homes

Acronym: BLTC

Mode: Classroom

Division: DNH

Program Lead: Sheila Hanns

Course Objectives: The BLTCC is intended to enhance healthcare surveyors' skills to survey long term care facilities. This includes the ability to identify concerns, gather information/investigate, analyze information, make compliance decisions and document and defend deficiencies in a manner that can withstand challenges.

Course Details: The Basic Long Term Care Surveyor Training Course is a 5-day interactive training experience, designed to teach new State and Federal surveyors core topics on how to correctly apply and interpret Federal regulations via simulations. The class is designed for surveyors who survey skilled nursing facilities and nursing facilities (SNFs/NFs). Students must be present for all sessions of the class in order to receive their certificate.

Target Audience: All newly employed health facility surveyors whose primary responsibility is to survey nursing facilities. These surveyors must complete the State orientation program for newly employed surveyors and complete the Pre-Basic Web Based Training.

Pre Requisites: Participants must complete Basic Health Facility Surveyor Training and Principles of Documentation. In addition, students must complete the TotalLMS assessment activity: Basic Long Term Care Traditional Prerequisite Questions.

Pre/Post Test: Yes

CEUs: N/A

Duration: 32 hours

Basic QIS Long Term Care Surveyor Training Course

Full Activity Name: Basic QIS Long Term Care Surveyor Training Course

Category: Surveyors

Type: Nursing Homes

Acronym: QIS BLTC

Mode: Classroom

Division: DNH

Program Lead: Sheila Hanns

Course Objectives: The purpose of this class is to enhance your performance as a surveyor by improving your ability to apply the Federal regulations and interpretive guidelines in an accurate and consistent manner when surveying health care facilities. The class emphasizes the core surveyor skills of observation, interviewing, decision-making and documenting provider-supplier deficiencies.

Course Details: The CMS QIS Basic Long Term Care Surveyor Training Course is a 5-day interactive training experience, designed to teach QIS Registered and/or Certified State and Federal surveyors core topics on how to correctly apply and interpret Federal regulations via simulations. The class is designed for surveyors who survey skilled nursing facilities and nursing facilities (SNFs/NFs).

Target Audience: This training is provided for QIS Registered and/or Certified Surveyors.

Pre Requisites: All students must have completed the QIS Registered Surveyor training program, the TotalLMS assessment activity 'Basic Long Term Care QIS Prerequisite Questions', Principles of Documentation Online Training Course and Basic Health Facility Surveyor training as prerequisites for attending this course.

Pre/Post Test: Yes

CEUs: N/A

Duration: 32 hours

RAI Coordinators Training

Full Activity Name: Resident Assessment Instrument Coordinators Training

Category: Non Surveyors

Type: Minimum Data Set/Resident Assessment Instrument (MDS/RAI)

Acronym: MDS/RAI

Mode: Classroom

Division: DNH

Program Lead: Shelly Ray

Course Objectives: To provide updates and answer questions regarding information found in the Long-Term Care Facility Resident Assessment Instrument User's Manual Version 3.0. To ensure attendees possess an understanding of the Resident Assessment Instrument (RAI) process and the outputs of the RAI. To familiarize participants with available training materials and resources to assist them in conveying current information and best practices regarding the RAI to others. To educate participants about training tools for use in accurately and consistently educating others regarding MDS coding.

Course Details: The Centers for Medicare & Medicaid Services (CMS) RAI Coordinators Training will present a comprehensive overview of the Resident Assessment Instrument (RAI) Process and educational session on several related topics. The training event will provide attendees with key information on a variety of topics, including the Prospective Payment System (PPS) and the Quality Measures (QMs) among others, as well as a discussion of the most recent changes to The Long-Term Care Facility RAI User's Manual, Version 3.0. Participants will gain valuable knowledge, skills and tools necessary to provide educational training and to offer support to long-term care providers and State Agency surveyors.

Target Audience: State RAI Coordinators. One RAI Coordinator per State is required. While CMS is not dictating the other attendees, we are encouraging States to consider MDS Automation Coordinators, State Medicaid Agency representatives, if they are a Case Mix State, and long-term care surveyor trainers. States should keep in mind that the staff they send to this conference will be responsible for training providers and other State Agency staff in the MDS 3.0.

Pre Requisites: N/A

Pre/Post Test: False

CEUs: N/A

Duration: 20.5

SCG Life Safety Code Courses

Fire Safety Evaluation System/ Board and Care Surveyor Training Course

Full Activity Name: Fire Safety Evaluation System/Board and Care Surveyor Training Course

Category: Surveyors

Type: Life Safety Code

Acronym: FSES/BC

Mode: Classroom

Division: DNH

Program Lead: James Merrill

Course Objectives: To train surveyors to survey health care facilities for compliance with the Life Safety Code.

Course Details: The course is designed to provide detailed technical information on the application of the FSES/BC when surveying. Because of the integral nature of all units of the course, attendance at all sessions is mandatory.

Target Audience: To fully understand the FSES/BC, it is mandatory that participants have previously attended CMS's Basic Life Safety Code course.

Pre Requisites: Basic Life Safety Code Surveyor Training Course

Pre/Post Test: No

CEUs: N/A

Duration: 20 hours

Fire Safety Evaluation System/ Health Care Surveyor Training Course

Full Activity Name: Fire Safety Evaluation System/Health Care Surveyor Training Course

Category: Surveyors

Type: Life Safety Code

Acronym: FSES/HC

Mode: Classroom

Division: DNH

Program Lead: James Merrill

Course Objectives: To train surveyors to survey health care facilities for compliance with the Life Safety Code.

Course Details: This Fire Safety Evaluation System/Health Care (FSES/HC) Training Course is intended for experienced surveyors who survey health care facilities using FSES/HC. This course is designed to provide detailed technical information for use in assessing compliance with FSES/HC when surveying.

Target Audience: This course is intended for experience surveyors who survey health care facilities using FSES/HC. Surveyors MUST have completed a Basic Life Safety Code (LSC) surveyor training course. It is assumed that participants attending this training course are knowledgeable of the LSC regulations and the survey process.

Pre Requisites: Basic Life Safety Code Surveyor Training Course

Pre/Post Test: No

CEUs: N/A

Duration: 18 hours

NFPA 99 Health Care Facilities

Full Activity Name: National Fire Protection Association (NFPA) 99 Health Care Facilities

Category: Surveyors

Type: Life Safety Code

Acronym: NFPA 99

Mode: Classroom

Division: DACS

Program Lead: Martin Casey

Course Objectives: The objective of the NFPA 99 - Health Care Facilities course is to provide surveyors the ability to survey to the NFPA 99, which is a Standard referenced in the NFPA Life Safety Code.

Course Details: The course provides technical information for assessing compliance to NFPA 99- Health Care Facilities Standard, which establishes criteria to minimize the hazards of fire, explosion, and electricity in health care facilities. These criteria include performance, maintenance, testing, and safe practices for facilities, material, equipment, and appliances and include other hazards associated with the primary hazard.

Target Audience: This course is intended for experience surveyors. Surveyors **MUST** have completed a Basic Life Safety Code (LSC) surveyor training course. It is assumed that participants attending this training course are knowledgeable of the LSC requirements and the survey process.

Pre Requisites: Basic Life Safety Code Surveyor Training Course

Pre/Post Test: No

CEUs: N/A

Duration: 17 hours

Basic Life Safety Code Online

Full Activity Name: Basic Life Safety Code Online

Category: Surveyors

Type: Life Safety Code

Acronym: BLSC Online

Mode: Blackboard

Division: DNH

Program Lead: James Merrill

Course Objectives: The purpose of the BLSC Course is to improve the ability of surveyors to evaluate fire safety in terms of the Life Safety Code (LSC) and Federal regulations. At the conclusion of this course surveyors will be able to: Identify LSC provisions using their rationale and CMS requirements for health care occupancies under the jurisdiction of Medicare; Apply techniques of observation and judgment when applying the LSC; Use CMS forms and apply procedures for documenting features and deficiencies of fire protection.

Course Details: Basic Life Safety Code Training (Blackboard) is designed to enable surveyors to effectively perform fire safety surveys in health care facilities. Each module builds on the surveyor's knowledge and understanding of the LSC from the previous module.

Target Audience: All newly employed surveyors who have completed an approved orientation program and whose major responsibility is performing fire safety surveys.

Pre Requisites: Orientation to Basic Life Safety Code (BLSC) LSC Principles of Documentation WBT Basic Life Safety Code: The Survey Process Fire Inspector I Certification Observed and/or participated in 3 or more LSC surveys

Pre/Post Test: Yes

CEUs: N/A

Duration: 240 hours

Basic Life Safety Code Surveyor Training Course

Full Activity Name: Basic Life Safety Code Surveyor Training Course

Category: Surveyors

Type: Life Safety Code

Acronym: BLSC

Mode: Classroom

Division: DNH

Program Lead: James Merrill

Course Objectives: The purpose of the BLSC Course is to improve the ability of surveyors to evaluate fire safety in terms of the Life Safety Code (LSC) and Federal regulations. At the conclusion of this course surveyors will be able to: Identify LSC provisions using their rationale and CMS requirements for health care occupancies under the jurisdiction of Medicare; Apply techniques of observation and judgment when applying the LSC; Use CMS forms and apply procedures for documenting features and deficiencies of fire protection.

Course Details: The Basic Life Safety Code Surveyor Training is designed to enable surveyors to effectively perform fire safety surveys in health care facilities.

Target Audience: All newly employed surveyors who have completed an approved orientation program and whose major responsibility is performing fire safety surveys.

Pre Requisites: Fire Inspector I Certification (FI1C)** Orientation to Basic Life Safety Code (BLSC) (Surveyor Training Site) LSC Principles of Documentation WBT (Surveyor Training Site) Basic Life Safety Code: The Survey Process (Surveyor Training Site) Observed and/or participated in 3 or more LSC surveys
**Copy of certificate must be sent to CMS-CO (see Admin Info 10-38-LSC for more information)

Pre/Post Test: Yes

CEUs: N/A

Duration: 29 hours

SCG Related Courses

ASPEN Train the Trainer (TTT) Certifications

Full Activity Name: Automated Survey Processing Environment Train the Trainer (TTT) Certifications

Category: Non Surveyors

Type: Automated Survey Processing Environment (ASPEN)

Acronym: ASPEN

Mode: Classroom

Division: ISG/DQSAS

Program Lead: Dovid Chaifetz

Course Objectives: Same as course details

Course Details: The ASPEN Certification Track examines the steps involved in the certification process. This includes information on how to create a certification kit, create and conduct a survey (with and without deficiencies), transfer data between ACO and ASE-Q, complete certification forms, and monitor, track, and upload a certification kit. Important differences in the process due to provider type and deeming status will be discussed. We'll show you how ASPEN can track IDR/IIDRs, add affiliations, transfer regulation sets, create, send, and track notifications, and create an enforcement case. We will also show you how to print ACO reports that help to manage and track the certification process.

This course uses a train-the-trainer model, supplying supplementary resources and reference materials so that attendees can share their knowledge and information with their co-workers.

Target Audience: The ASPEN Certification track is a valuable resource for staff working with the certification process and for those responsible for training additional staff in ASPEN certification procedures.

Because these classes are designed as train-the-trainer sessions, only one person per state and region can enroll in each track.

Pre Requisites: The ASPEN Basic will be offered as a WebEx this year and will be available two months before the Train the Trainer Certifications/Complaints sessions (face-to-face trainings).

All participants must complete the ASPEN Basic training before registering for either of these courses. ASPEN Basic is a WebEx training that explains the basic functionality and navigation of ASPEN. Only after this training has been completed would they be able to register for an Aspen TTT class.

Pre/Post Test: No

CEUs: N/A

Duration: 16 hours

ASPEN Train the Trainer (TTT) Complaints

Full Activity Name: Automated Survey Processing Environment Train the Trainer (TTT) Complaints

Category: Non Surveyors

Type: Automated Survey Processing Environment (ASPEN)

Acronym: ASPEN

Mode: Classroom

Division: ISG/DQSAS

Program Lead: Dovid Chaifetz

Course Objectives: Same as course details

Course Details: The ASPEN Complaint track (formerly ASPEN Advanced) examines the steps involved in the complaint process. This includes information on how to log a complaint or entity-reported intake, open an investigation, record allegations and findings, complete the investigation and transfer data, email surveys and intakes from ACTS, associate related intakes, and close a complaint investigation. Special intake types for deemed, EMTALA, and death-restraints/seclusion will be discussed. We'll demonstrate how ASPEN uploads intakes, and tracks notifications, and we will review ACTS management tools and reports for monitoring the complaint process.

This course uses a train-the-trainer model, supplying supplementary resources and reference materials so that attendees can share their knowledge and information with their co-workers.

Target Audience: The ASPEN Complaint track is for ASPEN users who work with the complaint process. This class is a valuable resource for those responsible for training additional staff in ASPEN complaint procedures.

Because these classes are designed as train-the-trainer sessions, only one person per state and region can enroll in each track.

Pre Requisites: The ASPEN Basic will be offered as a WebEx this year and will be available two months before the Train the Trainer Certifications/Complaints sessions (face-to-face trainings).

All participants must complete the ASPEN Basic training before registering for either of these courses. ASPEN Basic is a WebEx training that explains the basic functionality and navigation of ASPEN. Only after this training has been completed would they be able to register for an Aspen TTT class.

Pre/Post Test: No

CEUs: N/A

Duration: 14 hours

OCR Clearance Process For Medicare Part A Applicants

Full Activity Name: Office for Civil Rights Clearance Process For Medicare Part A Applicants

Category: Surveyors/Non Surveyors

Type: N/A

Acronym: OCR

Mode: Blackboard

Division: HHS (Training)

Program Lead: Claudia Adams

Course Objectives: (1) To provide background information on the roles of CMS and the Office for Civil Rights regarding the civil rights clearance process for Medicare Part A applicants.

(2) To explain the process that the states and CMS should use to collect the civil rights data in order to forward it to OCR.

Course Details: As part of the application to participate in Medicare Part A, a health care provider must demonstrate compliance with civil rights regulations and receive a clearance from the Office for Civil Rights (OCR). According to CMS's 2004 directive, the State Survey agency must collect the civil rights information at the same time as they collect the rest of the Medicare application materials. The training provides guidance to help the state agencies comply with this Directive.

Target Audience: State Agency (SA) Certification Specialists, CMS Regional Office (RO) and Central Office (CO) staff who processes Medicare Part A applications and anyone else involved in the certification process.

This course is mandatory for staff involved with the OCR Clearance Process for Medicare Part A Applicants:

- SA and RO Certification Specialists
- SA surveyors (and anyone else involved) who assist the Certification Specialists with the certification process
- CMS RO staff who process Medicare Part A applications
- CMS Central Office Survey & Certification Group staff

Pre Requisites: None

Pre/Post Test: Yes

CEUs: N/A

Duration: 6.75 hours

State Agency Directors Orientation Course

Full Activity Name: State Agency Directors Orientation Course

Category: Non Surveyors

Type: Leadership Summit

Acronym: SADOc

Mode: Classroom

Division: Training

Program Lead: Anita Segar

Course Objectives: Same as course details

Course Details: Orientation training for State Agency Directors Topics to be Discussed: - Legal Issues - Supervisory Review - Non Long Term Care - Budget Concerns - Severe Regulatory Distress - Handling the Media

Target Audience: Mandatory for State Agency Directors with less than two years experience. Highly recommended for State Agency Directors with between 2 - 5 years experience.

Pre Requisites: N/A

Pre/Post Test: No

CEUs: N/A

Duration: 17.75 hours

Survey Executives Training Institute

Full Activity Name: Survey Executives Training Institute

Category: Non Surveyors

Type: Leadership Summit

Acronym: SETI

Mode: Classroom

Division: Training

Program Lead: Anita Segar

Course Objectives: Survey Executives Training Institute (SETI) program will provide attendees an understanding of how to: 1. Effectively manage ongoing changes in survey and certification requirements in the rapidly evolving healthcare landscape. 2. Maintain survey quality and effectiveness.

Course Details: Survey Executives Training Institute (SETI) program will provide attendees an understanding of how to: 1. Effectively manage ongoing changes in survey and certification requirements in the rapidly evolving healthcare landscape. 2. Maintain survey quality and effectiveness.

Target Audience: Each State Agency (SA) should plan to send the SA Director plus one additional manager. SETI attendance is mandatory for each of these individuals. At the States' discretion, States can send one additional attendee at its own expense. A 4th State attendee can be wait-listed (in LMS) and can attend only if there is room (at the State's expense).

Pre Requisites: N/A

Pre/Post Test: No

CEUs: N/A

Duration: 21 hours

QIES National Technical Training

Full Activity Name: National Quality Improvement Evaluation System Technical Training

Category: Non Surveyors

Type: Quality Improvement Evaluation System (QIES)

Acronym: QIES

Mode: Classroom

Division: ISG/DQSAS

Program Lead: Dovid Chaifetz

Course Objectives: To train new staff that have recently taken over the responsibility or lead role in assisting staff with technical questions in reference to QIES or ASPEN, as well as those experience in QIES/ASPEN. The training is intended to provide RO and SA QIES/ASPEN staff with the latest information on a broad range of QIES activities that they may share with other staff upon their return to the office. The training will provide State and RO staff, who work with QIES and ASPEN, an update on the QIES assessment data collection and management systems, ASPEN and CASPER reporting system and new initiatives. There will be live DEMOs on QIES and ASPEN training.

Course Details: National Quality Improvement and Evaluation System (QIES) Technical Training

Target Audience: N/A

Pre Requisites: N/A

Pre/Post Test: No

CEUs: N/A

Duration: 20 hours

QIES Advanced

Full Activity Name: Quality Improvement Evaluation System Advanced

Category: Non Surveyors

Type: Quality Improvement Evaluation System (QIES)

Acronym: QIES

Mode: Classroom

Division: ISG/DQSAS

Program Lead: Dovid Chaifetz

Course Objectives: Same as course details

Course Details: This session provides a quick review of basic QW topics and focuses on skills used to acuminare your ad hoc reporting activities. This 2 ½ day class is intended for those with prior QW experience and/or those that have attended prior QW training classes. You can expect an agile review of basic QW functionality along with a few relational database concepts, a review of data within the QIES National database and several detailed examples with real life, hands-on practice.

Target Audience: This 2 ½ day class is intended for those with prior QW experience and/or those that have attended prior QW training classes. QIES Advanced training is mandatory for those who regularly access and maintain ASPEN applications and/or provide training to staff who will perform CMS-required operations within the ASPEN software.

Pre Requisites: QIES Basic

Pre/Post Test: No

CEUs: N/A

Duration: 18 hours

QIES Basic

Full Activity Name: Quality Improvement Evaluation System Basic

Category: Non Surveyors

Type: Quality Improvement Evaluation System (QIES)

Acronym: QIES

Mode: Classroom

Division: ISG/DQSAS

Program Lead: Dovid Chaifetz

Course Objectives: Same as course details

Course Details: This session is a comprehensive study of ad hoc reporting using the QIES Workbench (QW) application. This three day class is intended for the regions (ROs) and will be a combination of the basic and advance classes. This class will cover the functionality of QW filled with detailed examples and real life hands on practice, as well as a review of the data within the QIES database.

Target Audience: This 3 day class is intended for those with little or no prior experience using QW.

Pre Requisites: N/A

Pre/Post Test: No

CEUs: N/A

Duration: 24 hours

Training Coordinators Training

Full Activity Name: Training Coordinators Training

Category: Non Surveyors

Type: Training Coordinator

Acronym: TCT

Mode: Classroom

Division: Training

Program Lead: Linda Taylor

Course Objectives: The objective of this class is to provide training coordinators the opportunity to gain new information, techniques and tools that will assist them in planning and implementing effective training programs.

Course Details: The State Training Coordinators Training will provide state and regional office training coordinators with information needed to successfully manage a training program for the Survey & Certification Group and augment the training efforts of Central Office.

Target Audience: This training is for all state and regional office training coordinators and their alternates.

Pre Requisites: TotalLMS Learner Basics and TotalLMS Enrollment Specialist Training

Pre/Post Test: No

CEUs: N/A

Duration: 27 hours

TotalLMS State Training Coordinator Course

Full Activity Name: TotalLMS State Training Coordinator's Course

Category: Non Surveyors

Type: Training Coordinator

Acronym: N/A

Mode: Web-based

Division: Training

Program Lead: Susan White-Baxley

Course Objectives: Upon successful completion of the TotalLMS State Training Coordinator course, users will have gained knowledge on the following topics: Managing user data Building audiences and evaluations Building learning activities Creating offerings Creating notifications for State-sponsored learning activities Managing nominations Managing rosters for state classes Running reports.

Course Details: The Web-based TotalLMS State Training Coordinator Course introduces the key features of Administrator mode to equip State Training Coordinators (STCs) and backup STCs with the knowledge necessary to create and manage learning activities, rosters, approvals, and other key tasks in TotalLMS.

Target Audience: STCs and backup STCs who need Administrator rights in TotalLMS.

Pre Requisites: This course builds on the Learner Basics and Enrollment Specialist Courses, which cover the basic functions of the Learner and Manager modes. These courses, in addition to the Enrollment Specialist Assessment, must be completed before taking this course.<

Pre/Post Test: Yes

CEUs: N/A

Duration: 1.5 hours

Archived Webinars*

The following archived webinars can be launched through TotalLMS:

Archived - Active Treatment and People with Multiple Severe/Profound Disabilities

Archived - Advancing Excellence in America's Nursing Homes

Archived - Alternative Sanctions for Home Health Agencies

Archived - Basic Skills for Certification Specialists Part 1

Archived - Down Syndrome Aging and Dementia

Archived - Electronic Health Records and Meaningful Use (EHR - Part 1)

Archived - Electronic Health Records and Meaningful Use (EHR - Part 2)

Archived - ESRD Star Lite Webinar

Archived - First Things First: Nursing Assessments in ICF/MRs

Archived - Focused Dementia Care Survey Training

Archived - Getting the Most Out of ICFs/IID Interviews

Archived - Governing Body Refresher Webinar

Archived - HHA Focused Standard Recertification Survey (FSRS) Pilot

Archived - HHA Survey Protocol Webinar

Archived - Hospital Complaint Investigation (HCI)

Archived - Hospital Immediate Jeopardy

Archived - ICF/IID Tag-W249 Review

Archived - ICF/MR Understanding Investigation and the Investigation Process Webinar

Archived - Infection Control and Preventions Webinar Series (1 of 3)

Archived - Infection Control and Preventions Webinar Series (2 of 3)

Archived - Infection Control in ASCs and Hospitals Webinar #3

Archived - Infection Control in Nursing Homes

Archived - Issues In Infection Control

Archived - Nursing Homes vs. ICF/MR Webinar

Archived - OASIS-C1 Implementation

Archived - Overview of ICF/IID Tag W369 Review

Archived - Partnership for Patient Discharge Planning webinar

Archived - Partnership for Patient QAPI Webinar

Archived - Partnership for Patients Infection Control

Archived - Psych Hospital: Follow Up Survey Webinar

Archived - Psychiatric Hospital Basic Surveyor Training

Archived - Surveying Hospitals with Electronic Health Records (#3)

Archived - Transplant QAPI Webinar

*For a list of available live webinars, please refer to the current FY training schedule.